

# UCRCS BYLAWS

Rev 01/16/21

## **ARTICLE I: NAME, LOCATION, and INCORPORATION.**

Section I - The name of the club shall be THE UPPER CUMBERLAND RADIO CONTROL SOCIETY and under the acronym "UCRCS".

Section II - The principal location of the club will be Cookeville, TN area.

Section III - the Upper Cumberland Radio Control Society is a non-profit organization.

## **ARTICLE II: PURPOSE**

The purpose of the club shall be to further the sport of model aviation by:

- promoting the hobby, enjoyment, and camaraderie of flying and building radio controlled aircraft
- fostering good safety habits in radio controlled flying
- promoting the ideals and purposes of the AMA
- offering assistance to people new to the hobby
- offering a common site for radio controlled flying
- fostering good will towards the club from the community

## **ARTICLE III: MEMBERSHIP**

Section I - Any individual with interests coinciding with stated purpose of the club shall be eligible for membership.

Section II - AMA membership is required for all flying members. AMA membership is not required for non-flying members of the club.

Section III - Membership dues are agreed upon and voted on by the club members on a yearly basis.

Section IV - Membership dues are due February 1<sup>st</sup> and membership is valid thru January 31<sup>st</sup> for next calendar year. Dues paid after October 1<sup>st</sup> will apply for the remainder of the current calendar year as well as the following calendar year. Flying Field gate combinations will be changed February 1st each year and will be given only to current members for the new year.

Section V - Membership will be revoked if a member does not abide by the club rules, interests and regulations of the club or exhibits unsafe flying habits or exhibits unacceptable behavior. Any current member may submit a complaint to the BOD requesting that a member be expelled. The BOD will review the situation and recommend actions to the club. The BOD recommendations will be voted on by the club membership and requires a simple majority vote for implementation.

Section VI - The Board Of Directors reserves the right to expel any member for flagrant violation of the club rules to include threats, intimidation, physical harm, intentional equipment damage, or any action deemed to be retaliatory. This requires a two-thirds vote of the BOD for implementation.

#### **ARTICLE IV: OFFICERS**

Section I - The elected officers of the club shall be: President, Vice- President, Secretary, Treasurer, Safety Officer and Field Marshall.

Section II - Only members in good standing shall hold office.

Section III - An officer may hold more than one office at a time.

Section IV - The period of office shall be one calendar year and commencing Jan. 1

#### Section V – Officer Duties

- The president is the executive officer of the club and presides at all meetings. He or she is the spokesperson for the club. He or she appoints standings and special committees as deemed necessary. The president will cast the deciding vote in case of a tied vote.
- Vice-President assists the president and assumes duties of the president if for any reason the president is unable to perform those duties.
- Secretary provides administrative support for club business, is responsible for recording minutes of club meeting. Secretary maintains record of all club members including mailing addresses, AMA membership numbers, and other contact information.
- Treasurer shall be the Custodian of the funds and keep accurate and up to date records of all financial, AMA and membership matters.
- Safety officer is responsible for maintaining club member's awareness to AMA Safety Code and Safety Recommendations and shall teach others in regards to safety at the club field. Safety officer establishes a club emergency action plan to handle serious accidents/incidents and annually reviews emergency procedures with club members.
- Field Marshall is responsible for monitoring field maintenance requirements and organizing club activities related to improving site conditions.
- Webmaster shall oversee the club website to include updating, monitoring and maintaining the website and other social media as necessary. Webmaster shall support the transfer of information by e-mail.

Section VI - The Board of Directors (BOD) of the club shall be composed of the President, Vice-President, Secretary and Treasurer.

## **ARTICLE V: MEETINGS**

Section I - Meetings will be held once a month on a date set by the membership, unless agreed otherwise.

Section II - Meetings will take place at any locale determined by the membership. At the discretion of the Officers, a special meeting of the membership may be called at any time.

Section III – Conduct of meetings will be in accordance with the regular procedures of “Roberts Rule of Order”.

## **ARTICLE VI: COMMITTEES**

Section I - The Board of Directors (BOD) may appoint committee’s as needed.

## **ARTICLE VII: OFFICER NOMINATIONS, ELECTIONS AND RECALL**

Section I - Only current members are eligible for nomination to office.

Section II - Nominations for club officers will be requested at the scheduled October club meeting from the floor or can be by email. Elections will be held at the scheduled November club meeting.

Section III - Any current member may send in a written ballot if they are unable to attend the meeting that the elections take place at.

Section IV - Elected positions are determined by a simple majority vote of members present at the election meeting (including any written ballots).

Section V – A Club Officer may be recalled if a motion for recall is made by any current member, seconded by a member and after a majority vote of the members.

## **ARTICLE VIII : VOTING**

Section I - Voting on any item has to be conducted at scheduled meetings or pre-determined scheduled (minimum 1 week notice) meeting pending agenda to be voted upon.

Section II - Only current members on club roster may vote

Section III - All voting must have a majority of the members present for the vote to be considered a legal act of the club.

## **ARTICLE IX: EXPENDITURES**

Section I - Only minor disbursements less than \$100 required to conduct the business of the club may be made by the club Treasurer without consulting the Board of Directors (BOD). No club

member shall receive any disbursements for his own labor cost. No club member, with the exception of the Board of Directors (BOD) may incur any liability or commitment of, against, or in behalf of the club.

Section II - Any club expenditure that is less than \$250 is approvable by the Board of Directors (BOD) or authorized committee level (if that committee has an approved budget to be working from).

Section III - Any club expenditure that is equal to or exceeds \$250 in value must be voted on by the club membership for approval. An item or project cannot be broken up into “sub-projects” to avoid the voting requirement. (For example- building a new shelter could NOT be broken up into 1) building a floor, 2) installing posts for tent canopies, and then 3) building a permanent roof to keep each item below the \$250 requirement.)

## **ARTICLE X: MISCELLANEOUS PROVISIONS**

Section I - All records will be made available for club members viewing with prior notice.

Section II - Each member by accepting membership agrees to abide by these bylaws, by the UCRCS Flight and Safety Rules, by the “Official AMA Safety Code” and also the “Safety Recommendations” as currently installed and posted on the official AMA web site ([www.modelaircraft.org](http://www.modelaircraft.org)).

Section III - The “Fiscal Year” is defined as January 1<sup>st</sup> through December 31<sup>st</sup>.

Section IV - The club has an official logo and no other logo or logos shall reference UCRCS. The official club logo can be found on the club website.

Section V - All standing rules posted at the flying field are to be followed at all times and are to be considered official.

## **ARTICLE XI: AMENDMENT OF THESE BYLAWS**

Section I - All bylaw changes must be announced and made public two weeks prior to voting on said changes. A vote of 55% or greater of the total votes received from current members is required to pass the amendments to the bylaws.

## **ARTICLE XII: GRIEVANCE PROCEDURE (FLIGHT AND SAFETY RULES)**

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Safety Officer for their consideration by means of a Grievance Form to be filled out and turned into the Board of Directors. At least one witness is required to sign the Grievance Form.

The Safety officer/Committee shall use its judgment in carrying out action on the following:

Section I - A grievance form will be filled out and turned into the Safety Officer/Committee Chairman. At least one witness is required.

Section II - FIRST VIOLATION- Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. A verbal reprimand will be given to the accused by the Safety Officer/Board of Directors. This will be recorded in the Club records.

Section III - SECOND VIOLATION- Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Club Safety Officer/Board of Directors. If the Board of Directors so decides, the flying privileges of the accused will be suspended for thirty (30) days. Written notice of this shall be issued and a copy published in the Club newsletter.

Section IV - THIRD VIOLATION- Safety Officer/Board of Directors will notify the accused in writing and the Club members via the Club newsletter that the Club will vote on the expulsion of the accused at the next meeting. Said expulsion will last for a one-year minimum from the date of expulsion. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a regular monthly meeting. The expelled member may reapply for membership after the expiration of the expulsion time period.

Section V - The three actions will not be enforced unless they are accumulated within a two-year period of time.

Section VI - Any member receiving a Grievance, who directs any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the Club. This is to include threats, intimidation, physical harm, equipment damage, or any other action deemed to be retaliatory by the Club Officers.